# ROYAL GOERNMENTOF BHUTAN DZONGKHAG/THROMDE ...... (PRELIMINARY APPROVAL TO LEASE LAND)

Ref	erence: No:	Date
The	e Secretary,	
Nat	ional Land Commission Secretariat,	
Thir	mphu.	
	·	
Sub	oject: <u>Preliminary Approval to Lease L</u>	and for
reqi The	e DLLC hereby submits the application uest the National Land Commission Se following details are enclosed for refeat.  1. Owners Summary:	Secretariat for its review and consideration.
1	Owner name & CID No.	
'	Owner hame & CID No.	
2	Applicant's private landholding	
3	Location of Land to be leased	
4	Area available (acres)	
5	Cadastral Map/Google image	
6	Plan activity	
7	Letter of Interest (LoI)	To be attached

To be attached

Application of applicant

### **ROYAL GOVERNMENTOF BHUTAN**

Ref	Date
То	
The Chairman,	
Dzongkhag Land Lease Committee,	
Dzongkhag Administration.	
Sir/Madam,	
Based on the expression of interest vide application	le. Therefore, the DGM would

### 1. Details of the Applicant

For Individual/Family	For Organization/Institution/Community Group/Company
a) Name:	a) Organization/Dept./Agency/Community/ Company name  b) Post Box. c) Address: d) Contact Number:
	o i ax i talliboli

2.	Details of	Land	requested	for	lease:

Attributes	Details
Name/location of the land	
Area (acres)	
Village/ Gewog	
Dungkhag/ Dzongkhag	
Type of mineral to be mined and activity involved (mechanized or labour based)	
Lease Period	

### 3. Attachments Enclosed:

No	Attachments	Tick
1	Pre-feasibility study report	
2	Location Map of the land requested for lease(demarcated)	

Thanking you,

Yours sincerely,

Director General

DGM/MoEA

### ROYAL GOVERNMENT OF BHUTAN DZONGKHAG LAND LEASE COMMITTEE

	DZONGKHAG LAND LEASE COMMINIT TE
DZONGKHAG	····

### (ASSESSMENT REPORT TO LEASE SRF LAND FOR MINING ACTIVITY)

1. Status of SRF Land Requested:

No.	Attributes	% of total area proposed
1.1	Dense forest (Crown cover > 40%)	
1.2	Degraded forest (Crown cover < 10%)	
1.3	Land with profuse regeneration	
1.4	Barren land (No trees)	
1.5	Erosion prone with Very high intensity	
1.6	Erosion prone with Medium intensity	
1.7	Erosion prone with Low intensity	

- 2. Assessment of pre-feasibility report:
- 3. Land attributes (Tick):
- 3.1 **Inside/Outside** Catchment area
- 3.2 Inside/Outside core zone of any Protected Area
- 3.3 Land surrounded by **pristine forest/settlement**:
- 3.4 Within **600' up-hill/300' down-hill** of the National Highway (name): .....
- 3.5 Near **Monastery/Monuments** (Name):

Will the app environment consultation?	and socio-cultural aspects	rerse implications on the surrounding s based on community/stakeholder
5. Presence of e	endangered/endemic flora and f	auna
Species (list)	Likely impact on its habitat	Safeguards Recommended
Flora		
_		
Fauna		
Fauna		

6.	Forestry Clearance of the concerned Chief Forest Officer: yes/no	
7.	Recommendation of the team based on the above observation:	
7.1	Recommended for submission to the NLCS:	
7.2	Not recommended for submission to the NLCS (with justifications):	
8.	Signature/Name of Verification Team:	Date:
9.	Verified by the Dzongda: Sign/Seal	
	Date:	

## ROYAL GOVERNMENT OF BHUTAN DZONGKHAG LAND LEASE COMMITTEE

DZON	NGKHAG		
Refer	rence No:		Date:
The S	Secretary,		
NLCS	5,		
Thim	phu		
Subje	ect: <u>Assessment Report</u>	to Lease SRF Land for Mining	
Sir,			
	etailed below:  Attachments Enclosed  Atta	d: achments	 Tick
1	Assessment Report		
2	Location Map (demarca	ated)	
3	Concerned Stakeholde	r Clearances	
4	Forestry clearance		
2	. Assessment Summar	<i>y</i> :	
No	Assessment Parameters	Assessment	Remarks
1	Status of SRF Land Requested		

Topography of SRF Land Requested

2

3	Land attributes?	
4	Area recommended	
6.	Endangered/Endemic flora and fauna	
7.	Viability of the land for mining	

Yours Sincerely,

Signature of the Dzongda

Dated.....

The Chairman			
Dzongkhag Land Lease Committe	ee		
Dzongkhag Adminis	stration.		
Subject: Requesting land lease for Business Activity			
Sir/Madam,			
• • • • • • • • • • • • • • • • • • • •	ong with relevant documents for lease of land for e oriented activity. The details are as follows:		
1. Details of the Applicant			
For Individual/Family	For Organization/Institution/Community/Group		
a) Name:	a) Organization/Dept./Agency/Community/Group		
b) Identity card	name:		
No:			
c) Chiwog /Village:			
d) Gewog:	b) Post Box		
u) Gewog	c) Address:		
	d) Contact Number:		
e) Dungkhag/Dzongkhag/Throm	,		
f) Contact Number:			
2. Details of Land requested	for lease:		
Attributes	Details		
Name/location of the			
land			

Ref.....

То

Area (acres)	
Village/ Gewog	
Dungkhag/ Dzongkhag	
Proposed activity	
Lease Period	

### 3. Attachments Enclosed:

No	Attachments	Tick
1	Preliminary layout plan of the proposed activity supported by sketch map	
2	Application and project proposal (where necessary)	
3	Recommendation letter from relevant agency (LoI)	

Thanking you,

Yours faithfully,

Name and signature of applicant

## ROYAL GOVERNMENT OF BHUTAN DZONGKHAG LAND LEASE COMMITTEE

DZONGKHAG			
	(ASSESSMENT BY THE LOCAL	AUTHORITY)	
1. Sta	tus of Land Requested:		
No.	Attributes	% of total area proposed	
1.1	Dense forest (Crown cover > 40%)		
1.2	Degraded forest (Crown cover < 10%)		
1.3	Land with profuse regeneration		
1.4	Barren land (No trees)		
1.5	Erosion prone with Very high intensity		
1.6	Erosion prone with Medium intensity		
1.7	Erosion prone with Low intensity		
1.8	Viability of land for proposed activity		
2.1 2.2 2.3	Inside/Outside Catchment area Inside/outside core zone of any Protected A Land surrounded by pristine forest/settleme Within 600' up-hill/300' down-hill of th	ent/:	

2.5 Near Monastery/Monuments (Name):

3.		t and socio-cultural aspec	verse implications on the surrounding ts based on community/stakeholder
	If yes, comment;		
4.	Presence of	endangered/endemic flora	and fauna
Spe	ecies (list)	Likely impact on its habitat	Safeguards Recommended
		Habitat	
Flora		Habitat	
Fauna		Habitat	

5. Recommendation of the team based on the above observation:

b. Not re	ecommended for submission	on to the NLCS (with reasons):
Forestry clea	arance from the CFO or the	e Park Manager concerned.
Name/Signa	ture of Verification Team:	Date:
	Forestry clear Name/Signar Verified by th	b. Not recommended for submission  Forestry clearance from the CFO or the Name/Signature of Verification Team:  Verified by the Dzongda: Sign./Seal  Date:

a. Recommended for submission to the NLCS:

## ROYALGOVERNMENT OF BHUTAN DZONGKHAG LAND LEASE COMMITTEE

DZONGKHAG (ASSESSMENT REPORT TO LEASE LAND FOR BUSINESS ACTIVITY)		
Reference No:	Date:	
The Secretary, National Land Commission Secretariat, Thimphu.		
Subject: Assessment Report to Lease Land f	or Business Activity.	

The DLLC hereby submits the assessment report to lease land for business activity and request the National Land Commission Secretariat for its review and consideration. The following details are enclosed for reference please:

#### 1. Attachments Enclosed:

No	Attachments	Tick
1	Preliminary layout plan of the proposed activity with cadastral map	
2	Application and project proposal where necessary	
3	Recommendation letter from relevant agencies	
4	Assessment report of the Local Authority (BA-2)	

### 2. Assessment Summary:

No	Assessment Parameters	Assessment	Remarks
1	Status of Land Requested		
2	Topography of Land Requested		
3	Land attributes?		
4	Area available (acres)		
5.	Recommended area		
6.	Endangered/Endemic flora and fauna		

2. Recommendation of the DLLC:

Seal and Signature of the Dzongda

### APPLICATION FORM TO LEASE LAND FOR COMMERCIAL **AGRICULTURE**

(To be filled up by the Applicant)	
	Date

The C	Chairman,	o be illed up by	те Аррисанс)	Date:
	gkhag Land Lease Con	ımittee,		
	Dzo		tration.	
Sub:	Lease of Land for Com	mercial Agricult	ture.	
1. D	etails of Applicant:			
For	Individual/Family		For Organization/Institution/	Community/ Group
a) ]	Name:		a) Organization/Dept./Agency/O	Community/Group
b) ]	Identity card No:		name:	
c) ]	House No:			
d) '	Гhram No:			
e)	Chiwog /Village:		b) Post Box	
f)	Gewog:		c) Address:	
g)	Dungkhag/Dzongkhag/T	Throm:		
h) (	Contact Number:		d) Contact Number:	
			e) Fax Number:	
2. Det	ails of Land requested fo	r lease:		
A	ttributes		Details	
Purp	oose			
Nan	ne of the land			
Area	a (acres)			
Villa	age/ Gewog			
Dun	gkhag/ Dzongkhag			
3. Atta	chments Enclosed:			
No		Attachments		Tick
1	Project Proposal			
2	Sketch Map of the land	requested for leas	se	

Signature of Applicant:	 	

### ASSESSMENT FORM TO LEASE LAND FOR COMMERCIAL AGRICULTURE (To be filled up by the verification team)

#### 1. Status of Land Requested:

No.	Attributes	% of total area proposed
1.1	Dense forest (Crown cover > 40%)	
1.2	Degraded forest (Crown cover < 10%)	
1.3	Land with profuse regeneration	
1.4	Barren land (No trees)	
1.5	Erosion prone with Very high intensity	
1.6	Erosion prone with Medium intensity	
1.7	Erosion prone with Low intensity	
1.8	Potential for commercial agriculture production	

#### 2. Topography of Land Requested:

No.	Slope	% of total area proposed
2.1	Very steep (above 60°)	
2.2	Steep slope $(46^{\circ} - 60^{\circ})$	
2.3	Gentle slope (below 45°)	
2.4	Flat land (below 20°)	

- 3. Land attributes (Tick):
  - 3.1. Inside/Outside Catchment area
  - 3.2. Inside/Outside core zone of any Protected Area
  - 3.3. Land surrounded by pristine forest/settlement/:
  - 3.4. Within 600' up-hill/300' down-hill of the National Highway (name): ......
  - 3.5. Near Monastery/Nye Monuments(Name):....
- 4. Forest clearance from the CFO or the Park Manager concerned.

Type of Activitie	es/Components of	of the proposed	project	Area r	equired (acres)
Total					
ill the applied put community/stal	_	_		rrounding envi	ronment based
i Community is the					
Issues	Impact	Cle	earance from co	ncerned	Reason (if no
	Impact	stake	eholders (Tick if	attached)	consent provided)
		Forests	Environment	Community	
7. Presence of e	ndangered/ender	mic flora and fa	una		
Species (list)	Likely imp	pact on its habit	at	Mitigation Me	easure
Flora					

6.

Fauna								
Project proposa  9. Sketch ma			ation with :	respective	Departn	nent or Agen	cy, MoAF	Yes/No
10. Recomme	ndation	of the tear	m based on	the above	observa	ation: (Tick)		
10.1	Recon	nmended f	or submiss	ion to the N	NLCS:			
10.2	Not re	commend	ed for subn	nission to t	ne NLC	S:		
11. Name and	Signatu	ire of Veri	fication Te	eam:		Date:		
12. Verified b	y the Da	zongda/Ex	ecutive Sec	cretary: Sig	gn/Seal			

8.

Date:....

### PRELIMINARY ASSESSMENT REPORT TO LEASE LAND FOR COMMERCIAL AGRICULTURE

(To be filled up by the Dzongkhag Administration)

Reference No:			Date:
The S	ecretary,		
Natio	nal Land commission Secretariat		
Thim	ohu		
•	ect:Assessment Report to Lease Land for Co	ommercial A	ariculture
Subj	cerrissessment report to heave hand for ex	Jimiler Clar 1	greature
The Γ	DLLC of Dzongkl	nag hereby	submits the attached application and
	sment report to lease land for Commercial A	•	submits the attached application and
	tachments Enclosed:	-8	
No	Attachments		Tick
1	Application from the Applicant		
2	Commercial Agriculture Project Proposal		
3	Assessment Report		
4	Sketch Map		
5	Concerned Stakeholder Clearances		
2 4~	and Comment		
2. AS	sessment Summary:		
No	Assessment Parameters		Assessment
1	Status of Land Requested		
2	Topography of Land Requested		
3	Land attributes		
4	Area available (acres)		
5	Adequacy of land		
6	Implications on the surrounding		
	environment		
7	Endangered/Endemic flora and fauna		

3. View of the Dzongkhag

production

8

Potential for commercial agriculture

## NON-ENDORSEMENT OF LEASE LAND FOR COMMERCIAL AGRICULTURE

(To be filled up by the Dzongkhag Administration)

Referen	nce No:	••	Date:
То			
•••••			
•••••			
Subjec	et: Non-Endorsement of Le	easing L	and for Commercial Agriculture
comme the prorecomme	ercial agriculture, pertaining	to the lang the	khag, upon receipt of your application to lease land for land mentioned below in section 1, has duly considered assessment has concluded that proposal cannot be ed below in section 2.
		lease.	
A	ttributes		Details
Purp	pose		
Nan	ne of the land (if any)		
Area	a (acres)		
Villa	age/ Gewog		
Dun	gkhag/ Dzongkhag		
2. N	on-endorsement by DLLC;		
No	Assessment Parameter	rs	Assessment
1	Status of Land Requested		
2	Topography of Land Requi	ested	
3	Land attributes		



### **FORM CA-4**

### NON-ENDORSEMENT OF LEASE LAND FOR COMMERCIAL AGRICULTURE

(To be filled up by the Dzongkhag Administration)

No	Assessment Parameters	Assessment
4	Area available (acres)	
5	Adequacy of land	
6	Implications on the surrounding Environment	
7	Endangered/Endemic flora and Fauna	
8	Potential for commercial agriculture production	

We request you to explore and request for alternative locations in the same Dzongkhag/area for the same.

**Seal and Signature of the Dzongda/Executive Secretary: Date:** 

Dated .....

## ROYAL GOVERNMENT OF BHUTAN APPLICATION FORM TO LEASE STATE LAND

(To be filled up by the applicant)

To,					
The Executive Secretary,					
	Thromde				
Sub: Lease of S	tate Land				
1. Details of Applic	cant				
Name					
Citizenship Identity (	Card Number				
Address					
Contact Number					
Fax Number					
2. Details of Land	requested for lease				
Attributes	Details				
Purpose/Activity					
Name of the land					
Area(in sq.ft)					
Location					
Proposed Lease Term					

### 1. Attachments Enclosed:

No	Attachments	Tick
1	Project proposal (depending on the significance of the project)	
2	Sketch map of the land requested for lease	
3	Concerned Stakeholder Clearances (if necessary)	
4	License/ Citizenship Identity Card copy	

Signature of the applicant	Date
(Legal Stamp)	



### **FORM SL-2**

## ROYAL GOVERNMENT OF BHUTAN THROMDE LAND LEASE COMMITTEE ASSESSMENT FORM TO LEASE STATE LAND

(To be filled up by the verification team)

Current Status of the State Land identified;	Date
2. Land use as per the Structure Plan	
(Additional sheets may be used if necessary )	

3. Will the applied purposes have any adverse implications on the surrounding environment based on community/stakeholder consultation and consent?

Issues	Impact	Clearance from Relevant stakeholders	Reason (If no consent provided)



	4. 4.Recommendion with justification for submission to National Land Commission Secretariat;
5.	Signature of the verification team
	5.1 Executive Secretary
	5.2 Urban Planner
	5.3 Head, Environment Division
	5.4 Head, Development Control Division
	5.5 Head, Survey and Land Management Sector

5.6 Thromde Tshogpa.....





# ROYAL GOVERNMENT OF BHUTAN THROMDE LAND LEASE COMMITTEE

HROMDE			
Ref. no.	Date		
The Secretary,			
National Land Commission Secretaria	at,		
Thimphu.			
Subject: Endorsement of Leasing S	State Land		
Dasho,			
	de, upon receipt of application for lease of State Land for considered the proposal. The details of the applicant, of the Thromde are as follows:		
Details of Applicant:			
Name			
Citizenship Identity Card Number			
Address			
Contact Number			
Fax Number			



### 2. Details of Land requested for lease

Attributes	Details
Purpose/Activity	
Name of the land	
Area(in sq.ft)	
Location	
Proposed Lease Term	

### 3. Attachments Enclosed:

No	Attachments	Tick
1	Application from the Applicant	
2	Summary of the Activity/ Project proposal	
3	Assessment by the Thromde Committee	
4	Site Plan	
5	License/Citizenship Identity Card copy	

### 4. Consideration by the Thromde Committee:

Consistency/Harmony	Assessment
Thromde development plan and policies	
Regulations on State land management	
Viability of the land for proposed activity	
Thromde Local Area Plan	



### FORM SL -3

Based on the above considerations, therecommend this assessment report for its review and consideration by	-
Commission Secretariat.	
Executive Secretary	
Thromde	



### APPLICATION FORM

### FORM SK-1

	Date:
To The Gup Geog Administration	
Subject: Lease of SRF for use as Sokshing	
Sir,  I Mr./MrsCID NoHous  Geog	e Novillageongkhag would like to apply for a lease of
Reverted Sokshing Location	n Name:
2. SRF land Location	n Name:
The following documents are attached $()$	
1. CID copy	
2. Thram copy	
3. NOC from the community	
4. Forest clearance Yours faithfully,	
Name of Proponent and Signature	
Date: / /	

**Note:** Forest clearance and NOC from community shall not be required if lease is applied from the reverted Sokhing; however, Forest clearance and NOC from the community shall be required if lease is applied from the reverted nyekhor/community sokshing and SRF



### ASSESSMENT REPORT

(Assessment	of State Reserved Forest L	and proposed for Sokshing)
Name of applicant:		CID No
Dzongkhag:	Gewog	Village
Location with names of dema	rcation sites:	
Area (acres):		
Topography (Tick): Plain/hill	ly/Rocky	
Vegetation: % Forest	% Barren	
Date of verification:		
Signature of:		
Tshogpas	Geog AEO	Geog Adm.
Letter no.		Date:
Recommended the above field a necessary action.	ssessment, and submitted to	the Dzongkhag for review and
Gup		
Seal and Signature		



### ENDORSEMENT FOR LEASING

### FORM SK-3

Letter no		Date:
The Secretary		
National Land Commission	ı Secretariat	
Thimphu		
Subject: Endorsement of I	easing SRF for Sokshing	
Dasho,		
	following applicant has	eceipt of the application and assessment report for lease of SF duly considered the proposal. The details of the applicant, of th follows:
Individual		Community/institutions/organizations
a. Name:		a. Name:
b. CID no:		b. Address:
c. House No:		
d. Tharm no.:		
e. Village:		
f. Geog:		c. Contact no:
g. Dungkhag/Dzongk	chag:	d. Fax No:
h. Contact no:		u. Tux No.
Details of land requested t	for lease	
Attributes	Details	
Name of Land:		
Area (acres)		
Village:		
Geog:		
Dungkhag/Dzongkhag:		



#### Attachments enclosed:

Sl. No	Attachments	Tick
1	Application from the applicant	
2	Assessment report	
3	Cadastral Map	
4	Concern stakeholders' clearance	
	4.1 Thram copy	
	4.2 Forest clearance if from SRF	
	4.3 Community Clearance	

Based on the above consideration, the Dzongkhag has reviewed this particular application to be suitable for further processing.

We request the NLCS to endorse the proposed proposal, upon which Dzongkhag shall execute the lease agreement with the proponent, and accordingly instruct lessee for the preparation of sokshing management plan.

Yours sincerely,

Dzongda

Dzongkhag Land Lease Committee

Cc:

- 1. The Secretary, MoAF, Thimphu for kind information
- 2. Concern Gup for information



### APPLICATION FORM

F	R	M	T	<b>C</b> _
<i>- 1</i> ' U .	,,,	/ V I		) –

	Date:
To The Gup Geog Administration	
Subject: Lease of SRF for	use as Tsamdro
Sir, I Mr./MrsCID No	House No
GeogDungkhag/Dzo from $()$ :	ongkhag would like to apply for a lease of (acres) Tsamdro
1. Reverted Tsamdro	Location Name:
2. SRF land	Location Name:
The following documents are attach	$\operatorname{ed}\left(\sqrt{}\right)$
1. CID copy	
2. Livestock holding cert	ificates
3. NOC from the commu	nity
4. Forest clearance	
Yours faithfully,	
Name of Proponent and Signature	
Date: / /	

**Note:** Forest clearance and NOC from community shall not be required if lease is applied from the reverted tsamdro; however, Forest clearance and NOC from the community shall be required if lease is applied from the reverted nyekhor/community tsamdro and SRF



### LIVESTOCK CENSUS CERTIFICATE

					Date:		
This is to certi	fy that Mr/Mrs			C	IDno		
House no.	of			village,		G	eog
	nbers of livestock.	Dungkl	nag/Dzor	ngkhag ov	wns followii	ng species	,
Category	Breed	Cows	Heifer Ca	Calves	Bulls		
Category	breed	Cows	Hellel	Carves	Breeding	Bullock	Scrub
	Local						
Cattle	Exotic or their cross						
Yak							
Zo-zom							
Buffalo							

	Ewe/Doe	Lamb/Kid	Ram/Buck
Sheep			
Goat			

	Mare	Colt	Stallion
Horse			
Mule			
Donkey			

The information provided above is genuine as per the geog annual livestock census record.

Name, signature Livestock Extension Officer of the concerned Gewog Seal and Signature of Gup



### ASSESSMENT REPORT

### FORM TS-2

Assessment of S	State Reserved Forest La	and proposed for Tsamdro
Name of applicant:		CID No
Dzongkhag:	. Gewog	Village:
Location with names of demarca	ation sites:	
Area (acres):		
Topography (Tick): Plain/hilly/I	Rocky	
Vegetation: % Forest	% Shrubs	% Grass % Barren
Access to water (Streams/Ponds)	): Yes/No	
Recommended/Not recommended		
Date of verification:		
Signature of:		
Tshogpas	Geog LEO	Geog Adm.
<i>8</i> r ··-	8	8
Letter no:		Date:
Recommended the above field asse necessary action.	essment, and submitted to t	he Dzongkhag for review and
Gup		
Seal and Signature		



### ENDORSEMENT FOR LEASING

FORM TS-3

Letter no	
	Date:
The Secretary	
National Land Commission Secretariat	
Thimphu	
Subject: Endorsement of leasing SRF for Tsamdro	
Dasho,	
	n upon receipt of application and assessment reporting applicant has duly considered the proposal. The views of the dzongkhags are as follows:
Individual/Family	Community/institutions/organizations
Name:	Name:
CID no:	Address:
House No:	
Tharm no.:	
Village:	
Geog:	
Dungkhag/ Dzongkhag:	
	Contact no:
Contact no:	Fax no:





### Details of land requested for lease

Attributes	Details
Name of Land:	
Area (acres)	
Village:	
Geog:	
Dungkhag/Dzongkhag:	

### Attachments enclosed:

Sl. No	Attachments	Tick
1	Application from the applicant	
2	Assessment report	
3	Cadastral Map	
4	Concern stakeholders' clearance	
	4.1 Livestock certificate	
	4.2 Forest clearance if from SRF	
	4.3 Community Clearance	

Based on the above consideration, the Dzongkhag has reviewed this particular application to be suitable for further processing.

We request the NLCS to endorse the proposed proposal, upon which Dzongkhag shall execute the lease agreement with the proponent, and accordingly instruct lessee for the preparation of Tsamdro management plan.



Dzongda

Dzongkhag Land Lease Committee

Cc:

- 1. The Secretary, MoAL, Thimphu for your kind information
- 2. Concern Gup for information