



STT Pre-Departure Briefing (PDB) Form

A Candidate on STT Shall:

- Adhere to the Civil Service Values and Conduct at all times, as per Section 7.6.3.1 of BCSR 2023.
- Refrain from engaging in political, criminal, or commercial activities.
- Learn optimally to acquire knowledge and skills for the benefit of the Agency, Country, and the individual.
- Not change the training or the institute specified in the Approval Letter.
- Complete the training successfully within the duration prescribed in the Approval Letter.
- Return to Bhutan and report to the Agency immediately after the completion of the STT, with the following as per Section 7.6.3.2 of BCSR 2023:
 - a. Training/Briefing Report and Feedback Schedule 7/A
 - b. Certificate (if applicable)

Serve a minimum of six months after the conclusion of their last STT, before resigning from the service or availing EoL. Failure to comply will result in a liability to pay one month's gross pay for every remaining month of STT obligation, as per Section 7.6.3.3 of BCSR 2023.

Name of the candidate :
EID No. :
Position Title :
E-mail :
Contact No. in the event of an emergency :

Signature and date

Briefed by:

Name:

Position Title:

Signature and date

